

**COLUMBIA COUNTY, FLORIDA
BOARD OF COUNTY COMMISSIONERS**

Evaluation Committee Meeting Minutes

RFP 2021-L
CDBG DRI Housing Rehabilitation Grant Administration – Hi-Dri Acres

October 18, 2021

I. Call to Order

The Evaluation Committee met at the Board of County Commissioner Administrative Building Conference Room at 1:00 PM on October 18, 2021.

II. Roll Call

Committee Members

David Kraus, County Manager
Jennifer Goff, Office Manager-Economic Development
Amy Overstreet, Financial Officer

Others in Attendance

Esther Chung, Purchasing Director

III. Discussion

Director Chung explained the purpose of the meeting was to discuss the submittal and scoring for RFP 2021-L which was publically opened on September 21, 2021 at 2:00PM.

Discussion by committee members ensued and each submitted their score sheets. The committee came to a consensus to recommend to the Board the sole firm, Guardian CRM, Inc., and request authorization for contract negotiations upon State approval.

IV. Adjournment

The meeting adjourned at 1:25 PM.

Submitted by Esther Chung, Purchasing Director